



University of North Carolina Asheville
Service Event-Alcohol Beverage Application & Permit

UNC Asheville policy generally prohibits alcohol, except in certain locations and in limited circumstances. See Alcoholic Beverage Policy 5200
Application must be submitted at least five working days before the event to the General Counsel, PHI 251, CPO 1400.

Event Sponsor (Organization, Department or Individual):

N. C. State Law generally prohibits the sale of alcohol on campus. Is this event: public or private

Will alcohol be sold and/or do attendees have to pay to attend the event? :
No Yes

If yes, is the event sponsored by the UNC Asheville Alumni Association or being held in a designated Performing Arts Center?

Event Date:
Location/Building:
Room Number:
Beginning Time:
Ending Time:

Total number of guests expected: Note: Events with fifty (50) or more guests requires the use of a bartender/professional server.

Quantity of alcoholic beverages is based on the number of guests and the length of the event:

one 12 oz. serving of beer per guest per hour; and one 5 oz. serving of wine per guest per hour.

If the event is attended by fewer people than expected, the quantity available to be served must be reduced.

Type of Alcoholic beverages to be served are: (Please check type and include the quantity)

Beer quantity: 12 oz. bottles/cans

Wine quantity: 750 mL bottles 1500 mL bottles

Will non-alcoholic beverages and food be provided? Yes No

Catering/Designated Servers (University Dining Services or Self-catered)

University Dining Services

Dining Services Acknowledgement: Signature

Self-catered

List the designated individual(s) who will serve the alcoholic beverages:

Acknowledgment of University employee responsible for managing the building in which the event is taking place:

Signature

By signing this form, the representative for the event sponsor certifies that he/she has read the entire UNC Asheville Alcoholic Beverage Policy, is over 21 years of age, and is responsible for that policy, and these requirements, at this event.

Name: CPO Office/Mobile Number:

Signature: Date: (Representative for Event Sponsor)

Signature: Date: (University General Counsel)