

**Minutes of the Meeting of the University of North Carolina at Asheville
BOARD OF TRUSTEES**

**Wednesday, October 11, 2017
Brown Hall, #217**

The following Trustees were present:

Kennon Briggs, Chair
Richard Lutovsky, Vice Chair
Wilma Sherrill, Secretary
Karen K. Brown
JW Davis
Tim Hussey, Student Trustee
Bob Long, Jr.
Jim Peterson
King Prather – *phone*
Robby Russell
Cissie Stevens – *phone*
Oscar Wong

The following Trustees were absent:

Ron Paulus

Others present:

Mary Grant, Chancellor
Joseph Urgo, Provost and Vice Chancellor for Academic Affairs
Sarah Broberg, Special Assistant to the Chancellor for Communication and Marketing
Chelsey Burke, Executive Assistant to the Chancellor
Janet Cone, Senior Administrator for University Enterprises / Athletics Director
Lynn Duffy, UNC General Administration
Shannon Earle, Chief of Staff
Joy Flora, Budget & Aux Admin Liaison
William Haggard, Vice Chancellor for Student Affairs
Sarah Humphries, Executive Assistant
Christina Jaeger, Associate Director of SAIL/Highsmith Union
Lawson Rudisill, student
Nicole Norian, Associate Vice Chancellor of Human Resources
John Pierce, Vice Chancellor for Administration and Finance
John Stevens, Retired Faculty
Darin Waters, Special Assistant to the Chancellor for Community Outreach
Clifton Williams, General Counsel
Carla Willis, Vice Chancellor for University Advancement
Larry Wilson, Retired Faculty

The meeting was called to order by Chair Briggs at 8:35 a.m.

Chair Briggs thanked Lynne Duffy for joining the Board Meeting today. Lynn is the Senior Associate Vice President for Leadership and Talent Development at UNC-General Administration (UNC-GA), and will serve as the UNC-GA staff liaison to the search committee. In that role, she will work closely with Chair Briggs and Trustee Lutovsky on the chancellor search process.

Ethics Reminder and Oath of Office

Chair Briggs reminded the Board of the duty, imposed by the State Government Ethics Act, to avoid conflicts of interest and appearances of conflict, and allowed members to declare any conflicts. No conflicts stated.

Discussion of the Board of Trustees Bylaws

Clifton Williams, General Counsel, reviewed proposed updates and edits to the Board of Trustees bylaws. The bylaws will come to the Board of Trustees for further consideration and a vote at the next Board meeting (October 27, 2017).

Overview of Chancellor Search Process

Lynn Duffy gave an overview of the chancellor search process. There are three key documents in relation to the search: (1) The Code of the Board of Governors of the University of North Carolina ([The Code](#)); (2) UNC Policy on Chancellor Searches ([UNC Policy Manual 200.8](#)), and UNC Policy on Senior Academic and Administrative Officers ([UNC Policy Manual 300.1.1](#)). A recommendation of three unranked candidates comes from the search committee to the Board of Trustees. The Board of Trustees then recommends three candidates to the President. The President will then recommend one candidate to the Board of Governors for approval.

Chair Briggs thanked Lynn for her support and looks forward to working with her through the process.

Approval to go into Closed Session

Chair Briggs noted the Board of Trustees would adjourn the meeting while in closed session, as there are no other subsequent open session agenda items for the Board's consideration. Upon a motion duly made and seconded, it was

VOTED: To go into Closed Session to prevent the disclosure of information that is privileged or confidential pursuant to G.S. § 143.318.10 (e) as allowed by sections G.S. § 143-318.11 (a) (6) of the North Carolina General Statutes.

Closed Session began at 9:44 a.m., after a ten-minute break.

Closed Session ended at 10:56 a.m.

Submitted Respectfully,



Chelsey Burke

Date



Kennon Briggs, Chair

Date