



**Minutes of the Meeting of the University of North Carolina at Asheville
BOARD OF TRUSTEES**

**Friday, June 10, 2016
Reuter Center, Manheimer Room**

The following Trustees were present:

Pat Smith, Chair
King Prather, Vice Chair
Kennon Briggs, Secretary
JW Davis
Bob Long, Jr.
Richard Lutovsky
Piyush Patel
Wilma Sherrill
Cissie Stevens
Robby Russell
Charlie White, Student Trustee
Oscar Wong

The following Trustees were absent:

Ron Paulus

Others present:

Mary Grant, Chancellor
Joseph Urgo, Provost and Vice Chancellor for Academic Affairs
David Allen, Multimedia Specialist
Luke Bukoski, Director of Communication and Marketing
Brian Butler, Thomas Howerton Distinguished Professor of Humanities / Chair of Faculty Senate
Chelsey Burke, Executive Assistant to the Chancellor
Leslie Casse, Vice-Chair of the Foundation Board
Janet Cone, Senior Administrator for University Enterprises / Athletics Director
Shannon Earle, Chief of Staff
William Haggard, Vice Chancellor for Student Affairs
Bert Holmes, Professor of Chemistry / Foundation Board
Amy Jesse, Senior Writer and Editor
Susan Lippold, Administrative Assistant in Communication and Marketing
Nicole Norian, Director of Human Resources
Heather Parlier, General Counsel
John Pierce, Vice Chancellor for Administration and Finance
Monique Taylor, Internal Auditor
Darin Waters, Special Assistant to the Chancellor for Community Outreach
Mitchel Waston, Foundation Board
Clifton Williams, Assistant General Counsel

The meeting was called to order by Chair Smith at 9 a.m.

Ethics Reminder

Chair Smith reminded the Board of the duty, imposed by the State Government Ethics Act, to avoid conflicts of interest and appearances of conflict, and allowed members to declare any conflicts. No conflicts stated.

New Trustees

Clifton Williams swore in student trustee Charlie White, SGA Student Body President 2016-2017.

Approval of the Minutes of the April 9, 2016, Meeting of the Board of Trustees

Upon a motion duly made and seconded, it was

VOTED: To approve the minutes of the April 9, 2016, meeting of the Board and all actions contained therein.

Report of the May 19, 2016, Meeting of the Executive Committee

Chair Smith delivered the report on behalf of the Executive Committee

The executive committee approved and signed the following resolution to approve a construction manager at risk for the Highsmith project.

WHEREAS, the Board of Trustees (“Board”) of The University of North Carolina at Asheville (the “University”) has determined that it is in the best interests of the University to renovate the Highsmith University Union including the addition of a multi-purpose room, proposed to be authorized by the North Carolina General Assembly in its 2016 session (the “Highsmith Union Renovation”);

WHEREAS, in Fiscal Year 2017, the University will seek Board approval of the issuance of debt in connection with the Highsmith Union Renovation; and

WHEREAS, the Highsmith Union Renovation is planned and supervised by the University of North Carolina Asheville Campus Operations (“CO”) office; and

WHEREAS, the CO office has also issued Request for Proposals (“RFPs”) to obtain the services of qualified construction manager-at-risk firms for the Project; and

WHEREAS, the CO office carefully evaluates each response to those RFPs utilizing a number of criteria as specified by the State Building Commission including such criteria as workload, qualifications, previous experience at the University of North Carolina Asheville and/or in the University of North Carolina System, and other relevant factors; and

WHEREAS, the CO office in conjunction with the Chancellor and other University administrators is recommending the following three construction manager firms in priority order: Beverly Grant/Barnhill (Joint Venture), Balfour Beatty Construction, DPR Construction (“Recommended CM at Risk Firms”); and

WHEREAS, the Board of Trustees of the University of North Carolina Asheville is charged by the University of North Carolina Board of Governors with the authority and responsibility to approve the selection of construction manager-at-risk firms for projects at the University of North Carolina Asheville; and

WHEREAS, contingent upon the construction delivery method, the University recommends approval by the Board of Trustees of the Recommended Construction Managers for the Highsmith Union Renovation;

NOW THEREFORE BE IT RESOLVED THAT, the Board of Trustees of the University of North Carolina Asheville approves the Recommended Construction Manager firms in priority order and directs the University to proceed with taking all necessary steps to enter into a contractual agreement with the highest priority firm with the flexibility to move to the second and third priority firms if conditions warrant.

ADOPTED AND APPROVED this 19 day of May, 2016

Report of the May 31, 2016, Meeting of the Academic Affairs Committee

Trustee Wong delivered the report on behalf of the Academic Affairs Committee.

Dr. Jeff Konz, Dean of Social Sciences presented comparative data on faculty salaries at UNC Asheville compared to other salaries within our peer groups. In 2014-2015, the average tenure-track faculty salary was \$75,186, rising 2.4% in 2015-2016 to \$76,978. Compared to our peers, our faculty salaries are 2.2% lower.

Faculty Senate passed a second graduate certificate in Environmental and Cultural Sustainability; Climate Change was the first, which was passed last year. Earning both certificates, combined with an independent project will now complete the MLAS degree.

Admissions reports a first-year class this year that is slightly smaller than last year. The numbers remain up from two years ago, resulting in an upward trajectory. Two finalists in the search for our next Assistant Provost for Admissions and Financial Aid are visiting campus for interviews this week.

Trustee Wong called upon Brian Butler, Chair of the Faculty Senate to give a report.

Dr. Butler described the various committees of the Faculty Senate and their duties and responsibilities as a committee. The committees had several accomplishments over the past year including creating the rank of senior lecturer, for faculty who have been teaching on campus but did not get into a tenure track position, and the unanimous (“with enthusiasm”) vote of the new Strategic Plan.

Dr. Butler spoke very highly about the open and inclusive process leading up to the final Strategic Plan. The unanimous vote with enthusiasm, shows the trust the faculty have in our leaders. He thanked

Chancellor Grant and Provost Uργο for opening this process up to the faculty voices. Chancellor Grant thanked Brian for his leadership.

Report of the June 9, 2016, Meeting of the Student Affairs Committee

Trustee Prather delivered the report on behalf of the Student Affairs Committee.

The committee discussed the various impacts and effects HB2 has on our students. Under the law, we are compliant - we have gender neutral bathrooms in all but three of the buildings on campus and we continue to ensure UNC Asheville is a safe place for our students, faculty, and staff.

To ensure the safety of all of transgender individuals, we must acknowledge the anxiety surrounding topics such as preferred name. The University allows students to use preferred name on their university ID card and rosters in classrooms.

Report of the June 9, 2016, Meeting of the Administration and Finance Committee

Trustee Lutovsky delivered the report on behalf of the Administration and Finance Committee.

The committee discussed the 2016-17 Operating Budget Comparison chart with UNC Budget priorities, the Governor's Budget, the House Budget, and the Senate Budget. The Governor's Budget deletes the Private Fundraising Cap and adds the reduction to the existing 2016-17 management flexibility reduction whereas the Senate reduces the reduction for 2016-17 by \$5M. Schools were asked for their development fundraising costs and our numbers were over the \$1M cap by about \$20K. This could mean a cut of about \$20K or less. There has been a consistent push to get this fundraising cap removed entirely but that remains to be seen. The Senate also has a \$3M line item for the Western School of Medicine in Asheville.

The Senate includes a new "Access to Affordable College Education" section, which requires a fixed tuition and payment option at all constituent institutions effective Fall 2016. It also requires a 5% reduction in student fees at all constituent institutions beginning in Fall 2018, and limits future fee increases to 3% per year. The Senate added \$2M for land acquisition for UNC Asheville. This will go towards purchasing the final six acres around the Odyssey School for a total of 22 contiguous acres of state owned land.

The Fair Labor Standards Act (FLSA) increase effective December 1, 2016 will impact everyone. There are no exceptions or allowances for part-time employees, or employees of non-profits. The University determined that approximately 100 exempt employees are below the \$47,500 threshold and potentially another 100 would be added to that.

There are several construction projects taking place on campus; a new Residence Hall, Owen and Carmichael Hall, Highsmith Project, and RAMP. Trustee Lutovsky shared the budget for each project and expected completion dates.

Report of the June 9, 2016, Meeting of the Advancement Committee

Trustee Stevens delivered the report on behalf of the Advancement Committee.

UNC General Administration set a fundraising goal for UNC Asheville of \$3.5 Million. To date in cash, we have raised \$5.5 million. The Board of Trustees and the Foundation Board have 100% participation and raised a total of \$102,676 for scholarships through the Board Challenge.

In looking at alumni giving across the state system, our alumni continue to have a high participation rate, however our dollars are much lower. As a young University, we will continue to build our donor base over time.

The committee is looking forward to welcoming the new Vice Chancellor for University Advancement.

Report of the June 9, 2016, Meeting of the Audit Committee

Chair Smith delivered the report on behalf of the Audit Committee.

Monique Taylor, Internal Auditor is in the process of automating the internal audit department through a new software Tableau. A consultant has been hired to extract the data we already have in Banner to ensure a smooth transition. Tableau will be able to provide us with multiple layers of data once the information is inputted.

Monique will be meeting with the Chancellor and each of the Vice Chancellors, to determine areas of risk in each department, and this will develop into the Internal Audit Plan for 2016-2017.

The state auditors are going to be on campus in the fall, and will have a report for the committee to review at the December committee meeting. They have an entrance meeting with the Chancellor next week.

Report of the June 9, 2016, Meeting of the Athletic Committee

Trustee Briggs delivered the report on behalf of the Athletics Committee.

The committee identified 11 peer institutions to benchmark athletic performance. These institutions will allow us to read data more accurately and allow us to compare ourselves to true peers, not just those in the UNC system.

This was a record year for UNC Asheville Athletics: 2 Championships, 3 Coaches of the Year, and 35 All-Conference Awards.

The Bulldog Athletic Association (BAA) will host the annual golf tournament on August 22 and 23 at Walnut Cove. This year's honoree is Trustee King Prather and his wife Pam.

The committee would like to bring in more student-athletes and coaches into their committee meetings for the upcoming year. They also will invite the BAA to an upcoming Board of Trustees meeting.

Report of the May 13, 2016, Meeting of the Nominating Committee

Trustee Davis delivered the report on behalf of the Nominating Committee.

The committee voted unanimously to recommend the following names to the 2016-2017 executive committee of the Board of Trustees. Chair – Trustee Pat Smith, Vice Chair – Trustee Kennon Briggs, and Secretary – Trustee Rick Lutovsky.

Upon a motion duly made, it was

VOTED: To approve the recommendation from the Nominating Committee.

[The Board took a 10 minute break at 10:08 a.m.]

Chancellor's Report

Chancellor Grant acknowledged Heather Parlier, General Counsel who will be leaving the University for an opportunity at Columbia University in New York. Chancellor Grant thanked Heather for her service and tremendous support, wishing her nothing but the best for her and her family. Clifton Williams will step into the role of Interim General Counsel.

Chancellor Grant updated the Board on recent events on campus, including Baseball Graduation, the Indigenous Language Institute, Women's Leadership Forum, Humanities Summer Institute, and the Big South Conference Hall of Fame, honoring one of UNC Asheville's top athletes, Vikki Griffin.

This summer UNC Asheville will host several camps and clinics, Concerts on the Quad, and Reunion Weekend. We also welcome our new class during the summer sessions of emBark Orientation. First year students will read *How to Fly a Horse* by Kevin Ashton. The author speaks to campus on August 23 at 7 p.m. in the Kimmel Arena. This fall we will also be joined by two visiting scholars: Wiley Cash and James Ferguson.

President Margaret Spellings called upon Chancellor Grant to serve as chair of the UNC Online Task Force.

Chancellor Grant presented the strategic plan to the board. The Strategic Planning Task Force (SPTF) was charged with reviewing and analyzing the diverse input, and worked together to develop a draft plan that would best position UNC Asheville for success. Planning consultants from Cambridge Concord Associates worked closely with the task force throughout the project, which began in early fall.

Upon a motion duly made and seconded, it was

VOTED: To approve the UNC Asheville Strategic Plan

Approval to go into Closed Session

Upon a motion duly made and seconded, it was

VOTED: To go into Closed Session to consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee as allowed by sections 143-318.11 (a) (6) of the North Carolina General Statutes.

Closed Session ended at 11:43 a.m.

